YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	`Vidyasagar Kala Mahavidyalaya`
• Name of the Head of the institution	`Dr. P.K.U. Pillai`
• Designation	`Principal`
• Does the institution function from its own campus?	`Yes`
• Phone no./Alternate phone no.	`8788635687`
• Mobile No:	`9423605177`
• Registered e-mail	`info@vidyasagarartscollege.org`
• Alternate e-mail	`pkukp16@gmail.com`
• Address	`At- Khairi (Bijewada), Post- K.K. Nagar`
• City/Town	`Tah.- Ramtek, Dist.- Nagpur`
• State/UT	`Maharashtra`
• Pin Code	`441106`
2.Institutional status	
• Affiliated / Constitution Colleges	`Affiliated`
• Type of Institution	`Co-education`
• Location	`Rural`

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Rashtrasant Tukadoji Maharaj Nagpur Unuversity, Nagpur**
• Name of the IQAC Coordinator	**Dr. Sawan Dharmpuriwar**
• Phone No.	**9420960958**
• Alternate phone No.	**9420960958**
• Mobile	**9420960958**
• IQAC e-mail address	**iqacvidyasagar@gmail.com**
• Alternate e-mail address	**d.sawan10@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/userfiles/files/AQAR%202022-23(1).pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/userfiles/files/Acdemic%20Calendar%2023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.20**	**2018**	**03/07/2018**	**02/07/2023**

6.Date of Establishment of IQAC	**14/07/2018**
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,	

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Krida ani Yuvak Kalyan Mantralay	Ground Levelling	Aadivasi Vikas Prakalp	2023-24	7 Lacs
Krida ani Yuvak Kalyan Mantralay	Development Play Grounds	Aadivasi Vikas Prakalp	2023-24	7 Lacs

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Played crucial role in installing Digital Boards and Podium for smart classrooms. • Played crucial role in generating financial resources from Adiwasi Prakalp Vibhag for creation of play grounds. • Prepared plan of action for the current academic year for quality enhancement. • Prepared academic calendar for the for the session 2023-24 (Odd & Even Semesters) in accordance with the academic calendar of RTM Nagpur University. • Initiated formation of various committees and statutory Cells for the session 2023-24. • Equal opportunity cell was constituted in collaboration with the District Social Welfare Department.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare academic calendar and form various committees and statutory Cells for the academic session 23-24.	Semester wise (Odd & Even Semesters) Academic Calander is prepared for the session 2023-24. Various committees and statutory cells were constituted for the academic session 2023-24.
To organize various programmes to mark the celebration of silver jubilee year of the college.	Various programmes and activities were organised to mark celebrations of the silver jubilee year of the college.
To boost up the preparations for the second cycle of NAAC accreditation.	Initially it was decided to complete NAAC accreditation process for the second cycle by the end of the session. After the circular of NAAC regarding new methodology for the accreditation it was decided to go for the second cycle with binary accreditation.
To keep proposal for expansion of the college building before College Development Committee.	The proposal for expansion of the college building was placed before College Development Committee (CDC) and work of the expansion is undertaken by the management.
To consider proposal for construction of new Multipurpose Hall and IQAC room before CDC.	The proposal for the construction of new Multipurpose Hall and IQAC room was placed before the CDC and the work is initiated by the management.
To consider proposal for creating new Kabaddi ground in the institution.	Proposal for creating new Kabaddi ground in the institution was sent to Jilha Krida Adhikari, Nagpur & two grounds were created from the grant received from them.

To Establish 'Equal Opportunity Cell' in the institution.	Equal opportunity Cell is constituted in the institution under the guidance of Social Welfare Department.
To consider proposal for creating Digital Classrooms in the institution.	Digital classrooms are established in the institution with the help of the grants from local M.P. Shri Krupal Tumane.
To consider installing software for administrative work of the institution.	Software for administrative works is installed in the institution.
To organize seminars, guest lectures and workshops for students.	Workshops and guest lectures were organized in the college.
To organize special program on the Memorial Day of the founder president of the institution.	'Vinodkumaraji Jaiswal Smruti Sabhagruh was inaugurated and Blood Donation Camp was organised on the Memorial Day of the founder president of the institution.
To reestablish MoUs with older organizations and form fresh linkages and MoUs for academic and cocurricular, skill training activities.	MoU is reestablished with older organizations for academic and cocurricular, skill training activities.
To organize extension and community outreach programmes in collaboration with other institutions.	Various extension and community outreach programmes were organised in collaboration with other institutions.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
CDC	03/01/2025

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	11/01/2025

15.Multidisciplinary / interdisciplinary

Our college, affiliated with R.T.M. Nagpur University, Nagpur, is aiming to transform into a multidisciplinary institution in line with the new education policy's recommendations. Currently offering humanities courses, we plan to expand into a multidisciplinary institution soon. We follow the curriculum set by RTM Nagpur University, which has implemented the CBCS pattern, and we adhere to this structure for our courses. The college encourages stakeholders to gain adaptable knowledge and experience. To facilitate this, faculty assign various projects and fieldwork to students, enabling them to engage with the community. Students design questionnaires, conduct surveys, and gain insights into social, environmental, and community issues through these activities. Departments such as History, Sociology, Political Science, and Economics have consistently been leaders in this initiative. Moving forward, the institution will adopt a flexible, multidisciplinary curriculum that allows for multiple entries and exits at the end of the first, second, and third years of undergraduate studies, as per the university's design. Additionally, we plan to introduce short-term certificate courses to further promote multidisciplinary learning. We are also focused on increasing research-driven field projects aimed at social sensitization. Although our college currently offers humanities courses, we have been fostering an interdisciplinary approach to teaching and learning. One of our prominent initiatives, 'Shodhsamruddhi,' encourages students to undertake research projects in Sociology, History, Political Science, and Economics. Each project focuses on distinct topics from various perspectives, with the goal of developing skills in community engagement and data collection, while addressing some of society's most pressing issues.

16.Academic bank of credits (ABC):

The institution is fully committed to meeting the requirements of the Academic Bank of Credits (ABC) as outlined in NEP 2020. In line with this, we are actively encouraging our students to register for the ABC ID, thereby enabling them to take full advantage of the opportunities for multiple entries and exits within their chosen academic programs, as prescribed by the university. Faculty members are urged to design their pedagogical strategies within the approved framework, ensuring alignment with the overarching educational policies. To facilitate this, regular brainstorming sessions are being conducted, providing faculty with the necessary insights into

the NEP framework and its implications. Furthermore, they are encouraged to engage actively in the process of selecting reading materials, designing textbooks, preparing assignments, and shaping evaluation mechanisms at both the university and institutional levels. The institution is, therefore, fully prepared to implement the Academic Bank of Credits system as envisioned in NEP 2020, ensuring a comprehensive approach to its integration.

17.Skill development:

Our institution offers a B.A. program in the humanities and has developed several skill-oriented and value-enriched courses to enhance the abilities of our students. These courses are offered alongside the university-prescribed curriculum. Upon successful completion, students are awarded a certificate for these courses. Importantly, no additional fees are charged for enrolment in these short-term, skill-based certificate programs. In addition, the institution organizes various events, such as international observances and the birth and death anniversaries of prominent figures, to implant ethical values in our students. The institution also establishes Memorandums of Understanding (MoUs) with local organizations, businesses, and small-scale industries, providing students with opportunities for internships and practical, on-the-job training. In line with NEP 2020, the institution is dedicated to adopting innovative approaches to skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our institution offers a range of subjects, including History, Sociology, Economics, Political Science, Marathi, and English Literature, many of which incorporate themes related to the integration of the Indian knowledge system into the teaching-learning process. The medium of instruction for optional subjects is Marathi, catering to the linguistic needs of our primarily rural and tribal student population. To ensure accessibility and comprehension, faculty members use a bilingual approach in delivering lessons, making sure students grasp complex concepts effectively. The curriculum covers a variety of topics that resonate with Indian arts, traditional knowledge, culture, and heritage. This approach not only aligns with our commitment to preserving and promoting India's rich cultural legacy but also fosters a deeper understanding of these themes among our students. Additionally, as a value-added practice, students and faculty come together every day to recite a prayer written by Rashtrasant Tukadoji Maharaj, strengthening the moral and cultural fabric of the institution. Our annual social gathering is another significant event where students

participate in cultural activities, allowing them to experience and appreciate India's diverse heritage while simultaneously enhancing their personal growth. Moreover, whenever references to Indian heritage or historical contexts arise in the classroom, our faculty ensure they provide thoughtful explanations, reinforcing the importance of this knowledge. This holistic approach ensures that students not only learn academically but also grow as individuals deeply connected to India's cultural roots.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institution offers a comprehensive B.A. General Degree program that spans three years, designed to provide a solid foundation for students' academic and professional growth. The program includes two compulsory languages and three optional subjects. Students can select any three subjects from a diverse range of options, including History, Economics, Sociology, Political Science, English Literature, and Marathi Literature, allowing them to tailor their studies to their interests and strengths. Upon successful completion of the B.A. degree, students are well-prepared to pursue further education, with the opportunity to enrol in postgraduate programs in any of the subjects they studied at the undergraduate level. Graduates are also eligible to sit for a wide range of competitive exams, expanding their career opportunities.

20.Distance education/online education:

In response to the challenges posed by the COVID-19 pandemic, our institution swiftly adapted to the evolving educational landscape by following the online and offline teaching modes as directed by the university and the Joint Director of Higher Education. Even now, we continue to embrace a blended learning approach, combining the flexibility of online platforms with traditional face-to-face interactions to cater to the diverse learning needs of our students. To enhance the teaching-learning experience, we have fully equipped three ICT-enabled classrooms and one general classroom, each featuring projectors with independent screens to facilitate effective learning. In addition, the institution provides 15 computers for both educational and administrative purposes, ensuring that students and faculty have access to the necessary technological tools. To support digital learning, we have installed a 30MBPS modem and offer an open Wi-Fi-enabled campus, ensuring fast and reliable internet access for all users. Our commitment to providing modern learning resources extends to our library, which is fully automated using LIBTECH Software, making it easier for students to access the vast array of educational materials available. Additionally, we have upgraded our e-resource facilities by subscribing to the Inflibnet N-

LIST Database, providing students with access to an extensive range of academic content. Teachers at our institution actively develop e-content and online study materials, which are made available to students through various digital channels, including YouTube lectures, Zoom meetings, and WhatsApp groups. This ensures that students can engage with the curriculum at their convenience and pace, fostering a more flexible and personalized learning environment. In addition to our regular programs, the institution also runs a centre for Yashwantrao Chavan Maharashtra Open University (YCMOU), offering distance education opportunities for students. This centre provides B.A. and B.Com degree programs, as well as undergraduate courses in the arts and commerce faculties, delivered through distance learning. Students enrolled in these programs receive comprehensive study materials, and regular counselling sessions are held on Sundays to address any doubts and provide academic support. By integrating technology into our educational practices, we aim to create a dynamic and accessible learning environment that empowers students to succeed in both their academic pursuits and future careers.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**24**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**313**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**440**

File Description	Documents
Data Template	[View File](#)

2.3	**54**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**9**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**10**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1	**5**
Total number of Classrooms and Seminar halls	

4.2	**23.14**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**15**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In alignment with the academic calendar of the university, the college prepares its own academic schedule, which is subsequently reviewed by the Academic Council to evaluate its strengths and weaknesses. Each department head organizes departmental meetings to distribute curriculum-related tasks, ensuring the allocation of time and workload in accordance with the prescribed guidelines. The individual faculty members plan the delivery of the curriculum in detail through an academic diary. Additionally, strategies for co-curricular and extra-curricular activities are designed to complement the curriculum and are submitted to the Principal for approval.

During the initial lectures, students are thoroughly briefed about the syllabus, examination structure, teaching methods, and co-curricular and extra-curricular opportunities available to them. Faculty members adopt student-centric teaching approaches to make the curriculum more engaging and effective. To enhance the learning experience, the institution organizes various academic events such as seminars, workshops, and guest lectures. A mix of traditional teaching methods, like the chalkboard, and modern ICT tools are used to maintain variety and avoid monotony in classroom instruction.

Student performance is regularly assessed at two levels: internally through unit tests and pre-semester examinations conducted by the college, and externally through semester-end examinations organized by the university. The results from the university examinations are analysed in academic council meetings, where strategies are formulated to improve student performance in future assessments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The period of curriculum delivery and periodical assessment mentioned in the calendar of the affiliating university helps to access the overall performance of the student on both levels internal and external. B.A. programme is spread over three years

with three odd and three even semesters. For the UG programme, 20% of the marks are awarded based on an internal assessment, and 80% of the marks are awarded based on an external assessment by the university. The department head is responsible for preparing the departmental academic calendar and teaching schedule, ensuring the effective implementation of the teaching plan. Term-end assessments are carried out through written exams, internal assignments, and viva voce, all organized by the respective departments. The affiliating University provides specific guidelines for conducting these examinations, which are followed for the Continuous Internal Evaluation (CIE).

The Continuous Internal Evaluation process is comprehensive, ensuring that question papers are set in accordance with the syllabus and examinations are conducted following the university's prescribed norms. It is also transparent, as students are given the opportunity to discuss their answer sheets, results are displayed on the notice board, and the outcomes are reviewed with both students and parents during parent-teacher meetings.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

80

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

80

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cultivating human values among students has always been a primary goal of the institute. The college begins each day with a collective prayer by Rashtrasant Tukadoji Maharaj, which promotes the ideals of universal brotherhood. National and international observance days are celebrated enthusiastically on their designated dates, fostering human and cultural values. A special programme is organized on August 9th to commemorate 'Kranti Din' and the College Foundation Day, implanting a sense of patriotism and social responsibility. On January 1st, the institution hosts the annual Late Dr. Vinodkumar Jaiswal Commemoration Day, where various events highlight the college's commitment to social causes.

The college has a dedicated Cultural Program Committee that arranges significant events such as Guru Poornima, Teachers' Day, Swami Vivekananda Jayanti, Dr Babasaheb Ambedkar Mahaparinirvan Din, Gandhi Jayanti, Savitribai Phule Birth Anniversary, D. Lakshminarayan Commemoration Day, International Sports Day, Human Rights Day, and AIDS Awareness Day, among others. The Women's Redressal Cell actively celebrates International Women's Day by inviting women speakers to discuss gender inequality and related societal issues. The cell also organizes health-focused talks for women, while the college honours the achievements of women in the community. Through these initiatives, the college aims to cultivate a strong sense of responsibility and social awareness among its students.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

`1`

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

`60`

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

`B. Any 3 of the above`

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/userfiles/files/1_%20Feedbac%20Report%2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

880

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

313

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college, situated in a predominantly rural area, primarily serves first-generation students from rural backgrounds. Faculty members begin by assessing the learning levels of newly admitted students through initial interactions and counselling sessions, fostering a strong rapport with them. Based on this assessment, students are categorized as slow or advanced learners. Various activities like remedial coaching, bridge courses, field visits, guest lectures, and group discussions are organized to support slow learners, while advanced learners are encouraged to engage in additional reading and skill development. ICT tools are used to aid comprehension, and the library provides extra resources for advanced learners.

The college celebrates academic excellence by felicitating semester toppers and university rank holders during the annual gathering. Students are motivated to participate in research, field projects, and contribute to the college magazine. Additionally, they receive guidance for entrance and competitive exams through guest lectures and faculty support.

For slow learners, teachers offer extra coaching, individual guidance, and coordinate with parents to address performance issues. Remedial classes are conducted to help them improve, and their progress is closely monitored. Teachers encourage all students to actively participate in activities and provide career guidance, ensuring both slow and advanced learners receive the necessary support for their academic and professional growth.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
313	9

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Faculties strives hard to make teaching and learning activities become more interactive and interesting and to enrich the teaching-learning process, the faculty members adopt multiple methods: lecture method, interactive sessions, project and fieldwork, seminars and workshops, computer-assisted methods, etc. Most of the time, faculties use the traditional chalkboard methods, especially in subjects like economics and linguistic grammar, where they teach practical examples. All the faculty members use PowerPoint presentations and ICT-based tools. YouTube lectures can be accessed in the classroom to deliver the matter convincingly. Working in a group brings vast insight to students; they share their ideas on numerous topics with one another. Therefore, our institute engages some selected students in project work. It stimulates student's interest in the subject and provides them with an opportunity for freedom of thought and free exchange of different views. The students are motivated to participate in group discussions, role-play, quizzes, news analysis, educational games, Q&A sessions on current affairs, etc. To provide practical insights into social issues, the college organizes visits to old-aged homes, orphanages, small-scale industries, and historical sites, allowing students to connect theoretical knowledge with real-world experiences. The institution integrates modern teaching methods with the necessary resources to support faculty and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

The college's Knowledge Resource Centre provides students with access to a wide range of information and is fully equipped with computers and high-speed Wi-Fi connectivity. Faculty members effectively incorporate IT-enabled teaching tools such as PowerPoint presentations, video clips, audio systems, and online resources, enriching the learning experience and providing students with up-to-date, comprehensive knowledge. Classrooms are equipped with interactive LCD panels, LCD projectors, screens, and green boards, which faculty use to create dynamic and engaging learning environments.

For online learning, the institution utilizes platforms such as Zoom, Google Meet, Microsoft Teams, and Google Classroom, ensuring seamless and interactive virtual classes. Both students and faculty have access to a variety of digital resources through the Digital Library, including N-LIST and NDLI. The library also offers online search engines, websites, and tools to help in preparing effective presentations. Students benefit from the Online Public Access Catalogue (OPAC), which includes a virtual library, bibliography, e-journals, e-books, and databases, further supporting their academic and research needs. This comprehensive integration of digital tools enhances the overall educational experience, making learning more interactive, accessible, and efficient.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

148

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment process at the college is transparent and adheres strictly to the guidelines and schedule set by Rashtrasant Tukadoji Maharaj Nagpur University. Detailed instructions and timelines for internal assessments are communicated to students through WhatsApp groups, noticeboards, and the college website, which prominently displays the academic calendar. The college academic calendar is meticulously designed to align with these directives.

During the orientation and induction programs, students are thoroughly informed about the internal assessment structure. Assessments are carried out by the university's guidelines and involve handwritten assignments and oral exams. The college Examination Committee ensures that pre-university exams are conducted following the same format and standards as those set by the university.

Term-end examinations are conducted as per the university's schedule, with results compiled and uploaded within the stipulated timeframe on the university website. All assessment-related activities are managed formally and confidentially, ensuring integrity and fairness. The institute maintains a strict policy of zero tolerance towards biased evaluation and ensures impartial and transparent assessment practices.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has established a dedicated Examination Committee with a well-organized mechanism to address any examination-related issues. At the college level, concerns are first handled by the respective subject teachers or Heads of Departments (HoDs). If the matter is more complex, the Examination Committee, along with the Principal, takes swift action to resolve the issue in a fair and timely manner.

At the university level, in case of any discrepancies, the Head Clerk, by university rules and guidelines, is responsible for addressing the concern. Additionally, examinees have the right to request a photocopy of their answer book from the university. This process is strictly time-bound to ensure prompt resolution. Once the student receives the photocopy, they have the option to challenge the evaluation and request a revaluation of their answer script.

The college ensures complete transparency in all examination-related processes and works diligently to address any issues as quickly as possible. This commitment helps prevent any academic setbacks for the students, ensuring their academic progress is not hindered.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college website serves as a primary platform for disseminating all relevant information pertaining to college administration and academic activities. It is meticulously updated to ensure that course outcomes (COs) and programme outcomes (POs) are prominently displayed for easy access. Furthermore, the academic calendar is structured to include departmental meetings, during which these POs and COs are communicated to faculty members, ensuring that all are well-informed. In addition to the website, key programs such as the orientation and induction sessions for new students are strategically utilized as mediums to effectively communicate the POs and COs, thus ensuring that the incoming group is thoroughly acquainted with the academic expectations and outcomes from the outset.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college employs a comprehensive evaluation system to assess student learning, with Direct Evaluation accounting for 80% and Indirect Evaluation for 20%. Direct evaluations include Continuous Internal Evaluations (CIE) such as class tests, assignments, seminars, mini projects, and preliminary exams, which provide clear evidence of students' knowledge and skills. Indirect evaluations, comprising 20%, are based on a course exit survey completed by students after finishing the course.

The End-Semester Examination (ESE), conducted by the University, contributes 40% to the overall assessment. The direct attainment of Course Outcomes (COs) is integrated into Programme Outcomes (POs), based on previous results. Additionally, feedback collected through the Program Exit Survey (from final-year students) and feedback on extra-curricular activities (from students across all semesters) serve as tools for indirect assessment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

40

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/user
files/files/SSS%2023-24%20VIDYASAGAR%20KALA%20MAHAVIDYALAYA%2C%20Kha
iri%20(Bijewada)%2C%20Ramtek.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Throughout the year, the institution has conducted a range of collaborative extension and outreach activities aimed at raising student awareness about social issues and promoting their overall development. These activities are coordinated through various college departments such as NSS, the Savitribai Phule Women's Studies Centre, teaching departments, the Internal Compliance Committee, and the library. Many of these programs are organized in collaboration with local administrative bodies, Gram Panchayats, and social and educational institutes.

Key initiatives include the Har Ghar Tiranga Rally, where National Flags were distributed to students and residents of Khairi-Bijewada village. Additionally, the NSS organized several programs such as cleanliness drives under the 'Swachhata Hi Sewa Mohim,' awareness rallies against tobacco and alcohol, a tree plantation drive, and National Unity Day celebrations. Other significant events included observing August Kranti Diwas and conducting NSS residential camps.

To further sensitize students to social issues, programs like Sanvidhan Diwas, a book exhibition on National Reading Day, and the celebration of national and international days were organized. Commemorative functions honouring great personalities were also conducted.These initiatives were held in collaboration with local Grampanchayat bodies and other institutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

278

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is well-equipped with ample facilities to support teaching and learning. It consists of three ICT-enabled classrooms featuring interactive panels and one classroom for general use. Moreover, the institution provides a staff room, a common room for boys, and a common room for girls, a physical education department room, an NSS unit room, and sufficient infrastructure for administrative functions. Each classroom is equipped with interactive panel to enhance teaching and learning. The college also has fifteen computers, five printers, and a photocopy machine to facilitate both educational and administrative activities.

The institution has installed a 50MBPS speed modem and offers an open Wi-Fi-enabled campus. There are also adequate facilities for departments such as Sports and Games, NSS, and the YCMOU Centre. The college library is automated through LIBTECH Software, and the E-Resource facility has been updated with a subscription to the Inflibnet N-LIST Database. The IQAC has recommended that the College Development Committee (CDC) consider expanding the infrastructure and constructing an independent Multipurpose Hall.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is equipped with sufficient facilities for cultural activities, sports, games, and yoga. The B.A. (I) classroom is used as a multipurpose hall to organize various cultural events. The IQAC has suggested that the College Development Committee consider expanding the infrastructure to include a new dedicated multipurpose hall. The college campus, which spans over 3 acres, features designated areas for sports such as handball, volleyball, and kabaddi. For athletics, the institution provides facilities for field events like shot put, long jump, discus throw, and javelin throw. Additionally, there is a designated space for organizing

large-scale events. The college also offers facilities for indoor games such as chess, carom, and yoga practice.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated and operates with LIBTECH Library Software, an integrated server-client-based system designed to streamline various library functions. This software supports essential operations such as accessioning, cataloguing, circulation, serial control, and Online Public Access Catalogue (OPAC), making library management more efficient. Research scholars and students can also make use of the Shodhganga platform for their academic research. Additionally, the library holds an N-LIST membership, which provides free access to a wide range of national and international journals and books across diverse subjects. The institution ensures the continuous renewal of its N-LIST membership to maintain this valuable resource.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.49

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-equipped Knowledge Resource Centre, featuring ten computers and a printer, all connected to a LAN network. The administrative office is fully outfitted with the necessary devices to support efficient operations. Since 2018, the entire campus has been Wi-Fi enabled, with continuous upgrades to ensure high-speed connectivity. The current Wi-Fi speed has been enhanced to 50MBPS. Within the library, a dedicated Knowledge Resource Centre has been established, providing ten computers with Wi-Fi access, exclusively available for student use.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   **C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.14

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established clear procedures for maintaining and utilizing its physical, academic, and technological infrastructure, including the library, IT resources, sports facilities, computers, and classrooms. The College Development Committee (CDC) is responsible for the maintenance of existing buildings, campus improvements, and construction-related activities. Local agencies are engaged in the maintenance of physical infrastructure, with

outsourced technicians handling electrical repairs, plumbing issues, and the maintenance of water purifiers (RO).

The Director of the Department of Physical Education conducts an annual stock verification of sports equipment and facilities. Peons assist the Director in managing and maintaining sports goods and related facilities. For IT infrastructure and ICT tools, the institution employs local IT experts to ensure proper maintenance. A full-time library attendant is assigned to manage library resources and ensure the proper functioning of the library. The library management system (LMS) is powered by the Library Technology Software (LIBTECH), which handles the library's operational needs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

236

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution guarantees active student involvement and representation in a range of administrative, co-curricular, and extracurricular activities. Students are included in various committees and governing bodies within the college. Each year, the institution forms a student council, which acts as a association between the student body and the college management. The council works closely with students to encourage their participation in institutional activities. Students also have a presence on the study boards of different academic departments. The college strives to ensure wider student representation across various committees. Faculty coordinators of these committees nominate students to contribute to the successful completion of tasks. Students are included in committees such as the IQAC, College Development Committee (CDC), College Internal Complaints Committee (ICC), National Service Scheme (NSS), Sports and Games, Cultural Activities Committee, and Nature Club.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has had an active Alumni Association since its establishment in 2011. A senior faculty member is designated as the coordinator of the association. Two meetings are held annually to plan and review the association's activities. The association has successfully raised a fund that supports various events and initiatives within the institution. An Alumni Meet is organized each year, providing a platform for discussing the college's progress and the valuable role of alumni in its growth.

The Alumni Association also plays a vital role in organizing the National Service Scheme's residential camps and in supporting various initiatives conducted by the Internal Quality Assurance Cell (IQAC). Additionally, the association has introduced the 'Alumni Association Scholarship,' which provides financial assistance in the form of tuition fee waivers to top-performing students of B.A. Part I and B.A. Part II, helping them continue their education in the subsequent terms of their degree program. To recognize academic excellence, the Alumni Association awards cash prizes and mementos to students who achieve the highest marks in the university examinations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution has wished-for the students to cater to the social, regional needs of the nation. It has been our aims to develop the capacity of the students to make them independent and responsible individuals. We also work on the realization of national and global concerns of our students. We endow the unrestrained spirit of innovation, exploration, and creativity. Our institution has been devoted exclusively to education for educationally deprived learners without any discrimination of caste, creed, language, or sex. All the stakeholders strive to make the institutional goal attainable. They play a vital role in smooth governance, and their representation is influential in IQAC, the College Development Committee, and all the other committees. The faculties are assigned responsibilities in various committees that bring positive output to the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All departments and committees operate under the guidance of the

Principal, ensuring cohesive functioning across the institution. The academic planning and administrative policies are designed through extensive discussions involving relevant staff members, fostering a collaborative approach.

In implementing activities on campus, the institution distributes responsibilities among faculty members, staff, and student representatives, ensuring a decentralized approach to both authority and accountability. During the initial meeting of the Academic Staff Council, various committees are formed to plan and execute the activities listed in the academic calendar. This collaborative structure supports participative management, promoting shared decision-making and accountability across all levels of the institution.

To ensure smooth functioning and to foster a sense of ownership, the institute operates through a decentralized management model, which includes representation from students and non-teaching staff in the governance process. This inclusive approach enhances transparency, engagement, and overall effectiveness. The institution's emphasis on decentralized and participative governance cultivates a positive, harmonious, and collaborative environment. Key committees such as the Placement Cell, NSS Committee, Women's Development Cell, Anti-Ragging Committee, Admission and Counselling Committee, Public Grievance Redressal Cell, Academic Staff Council, Sports and Games Committee, and Campus Development Committee, have been actively contributing to the success of the academic session, reinforcing the institute's commitment to inclusive growth and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic planning for both academic and administrative functions is initiated by the Head of the Institution, who collaborates with the Management Committee and relevant faculty members to devise effective strategies. Through formal and informal meetings, various ideas and initiatives are discussed, including the introduction of new courses, recruitment of CHB staff, and the addition of necessary infrastructural facilities. These plans are

prioritized based on the urgency and importance of the needs identified.

Once the Principal consults with the Management Committee members and gathers input, the proposed ideas and suggestions are presented to the Management for approval. Upon receiving approval, the detailed execution plans, including necessary on-site adjustments, are discussed and incorporated into future activities.

As part of these ongoing efforts, the institution has introduced postgraduate courses in Marathi and Sociology. Additionally, there has been a continuous effort to improve the campus's greenery, with active participation from all stakeholders. Many students at the institution come from economically disadvantaged backgrounds in rural and tribal areas, where access to computer and printing facilities is limited. To support these students, the library has been revamped, and pest control measures have been implemented to preserve the collection and prevent damage from insects or pests.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute is efficiently organized and operates with active participation from all stakeholders to achieve its vision. The administrative structure is led by the Management body, with the College Development Committee (CDC) serving as the policy-making body. The CDC, established according to Maharashtra Government regulations, formulates educational, organizational, and infrastructural plans and oversees the institution's overall development. It reviews reports from the IQAC and makes appropriate recommendations, with committees submitting their reports to the IQAC. The Principal, as the secretary of the CDC, maintains strong communication with the management, community, and staff members.

Affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, the college adheres to the University's and Government of Maharashtra's service rules for appointments. The college has a Staff Council,

comprising both teaching and non-teaching members, which supports the Principal in day-to-day operations. Faculty members are encouraged to enhance their academic and non-academic contributions, act as resource persons, engage in professional development programs (FDPs), and organize national and international seminars and conferences. The institution also prioritizes faculty welfare and provides necessary support.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college prioritizes the welfare of its permanent teaching and non-teaching staff by providing GPF/NPS accounts, 7th Pay Commission benefits, and comprehensive medical coverage. In times of crisis, staff members offer strong mutual support. Employees are granted medical leave, and teachers receive Duty Leave for professional development activities such as seminars, workshops, and FDPs. Faculty members earning doctoral degrees are recognized, and Earned Leave is provided as per regulations.

The college has effective grievance redressal mechanisms through the Internal Compliance Committee (ICC) and Grievance Redressal Cell. The SC/ST Cell supports the rights and welfare of staff from these communities. Timely placements and promotions are ensured for both teaching and non-teaching staff, reinforcing the institution's commitment to staff welfare and recognition.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute evaluates the performance of all employees based on established norms, providing impartial feedback that encourages self-improvement. Faculty performance is assessed annually through the Self-Assessment component of the Performance-Based Appraisal System (PBAS). Promotions are determined by the PBAS proforma as part of the UGC Career Advancement Scheme, with the faculty member's API

score playing a crucial role in determining eligibility for promotion to the next stage.

In addition to academic responsibilities, faculty members are assigned extra duties related to various institutional activities. Their contributions in these areas are appropriately weighted and factored into their overall performance appraisal. As the promotion cycle approaches, faculty members complete the PBAS proforma, which is then reviewed and verified by the IQAC and Principal. The screening-cum-selection committee evaluates the scores and makes promotion recommendations accordingly.

Non-teaching staff members undergo a similar evaluation process, with annual confidential reports and performance appraisals conducted to assess their contributions and progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits at the end of each financial year. The funds provided by the state government are supervised by officials from the Regional Joint Directorate and Directorate of College Education. The budget for departmental activities, excluding salaries, is prepared at the start of the financial year. The Principal consolidates the budgets submitted by various departments and presents them to the College Development Committee (CDC) for approval. The CDC then formulates the overall budget, accounting for anticipated expenses such as furniture, equipment, books, software, maintenance of existing machinery, and other miscellaneous costs.

At the end of the financial year, administrative staff compile and maintain detailed records of all expenditures and transactions, which are then submitted to the auditor for review. The auditors assess the appropriateness of accounting policies and the validity of the management's accounting estimates. The audited financial statements are made publicly available on the institute's website.

An Academic Audit is carried out each year, and the online report is submitted to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. Internal audits are also performed at the college level to verify transactions and ensure the accuracy and updating of all bank accounts and financial statements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has limited avenues for generating funds, with the primary source of income being the fees collected from students, in accordance with university and government regulations, across both grant-in-aid and non-grant sections. The college also receives a salary grant from the State Government, which covers the salaries of full-time permanent teachers, non-teaching staff, and part-time teachers working in grant-funded positions. Affiliated with RTM Nagpur University and recognized under UGC Sections 2F and 12B, the institution has not received any grants from external agencies, aside from the salary grants. Occasionally, the college receives small contributions from individuals and local political leaders, while the management provides need-based loans to support the institution's financial requirements. The alumni sponsor scholarships for deserving students.

The college's Purchase Committee ensures that all procurement activities are conducted in accordance with regulations and guidelines. The College Development Committee periodically reviews the mobilization and utilization of funds during their meetings. Both internal audits by a Chartered Accountant and external audits conducted by government authorities ensure transparency and proper management of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college, through its Internal Quality Assurance Cell (IQAC), conducts regular academic audits of departments and committees to enhance and strengthen the quality of education. At the start of each academic session, the Academic Audit Committee collects detailed academic plans from all faculty members. The academic calendar, meticulously prepared by IQAC, serves as a key document that organizes and schedules curricular, co-curricular, and extracurricular activities effectively. It outlines the planned dates and duration for extension activities, community engagement, innovative projects, best practices, assignments, ICT-based activities, student competitions, cultural programs, and the observance of significant anniversaries of historical figures.

The committee's report is submitted to the IQAC and subsequently presented to the College Development Committee for review, guidance, and approval. The IQAC is also responsible for preparing the Annual Quality Assurance Report (AQAR) and Self-Study Reports for NAAC accreditation. Additionally, it works diligently on various initiatives such as the Performance-Based Appraisal System (PBAS) for the Career Advancement Scheme (CAS), stakeholder feedback, action taken reports.

Beyond academic activities, IQAC plays a crucial role in supervising and facilitating academic, non-academic, curricular, co-curricular, extracurricular, and community outreach activities within the institution, ensuring a holistic and integrated approach to education and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continually reassesses and refines teaching methodologies to adapt to evolving needs. Teaching and learning are central to student development, and the IQAC monitors faculty performance through the Performance-Based Appraisal System (PBAS) and Academic Performance Indicators (API). As per requirements and the change in curriculum, the faculties adopt new strategies. To achieve desired outcomes, a structured approach is followed, which includes preparing academic and action plans, outlining teaching strategies, monitoring student attendance, adopting innovative teaching tools, and implementing a transparent and effective assessment system. Faculty performance is evaluated through regular appraisals, with feedback provided to foster improvement.

Furthermore, the IQAC organizes various webinars, seminars, guest lectures, and class discussions aimed at student orientation, faculty development, and promoting overall student well-being. These initiatives facilitate continuous knowledge enhancement and contribute to the ongoing refinement of the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO

C. Any 2 of the above

Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has constituted Internal Compliance Cell (ICC) as per the instructions of Government of Maharashtra. All issues related with the female students are cautiously dealt by this committee. The college has installed a Complaint Box in which students can drop their complaints secretary. It is not mandatory to disclose their identity while putting complaints in the box. A separate complaint box is installed by the local police department specially for female students. These complaint boxes are opened at the end of every month in presence of concerned authorities to look for the complaints if any. The institution has installed CCTV cameras in the campus to maintain safety and security of students and to record any antisocial activities in the institution. The institution gives equal opportunity to all the students regardless of their gender, caste, creed, religion or social and economic status. Gender equity is kept in all the activities conducted in the institution. Students are given equal opportunities curricular, co-curricular, extracurricular, and extension activities conducted in the college. Majority of the students admitted in the college are female students. The college has zero tolerance policy against any actions related to safety or harassment of female students.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution, being an arts faculty college, does not face challenges associated with bio-medical waste, hazardous chemicals, or radioactive waste. However, we are deeply committed to maintaining a clean and sustainable environment across the campus. To achieve this, we have strategically placed dustbins in every classroom, passage, office, and department. These bins are carefully segregated into categories for dry and wet waste to ensure proper waste management. The college takes proactive measures to ensure cleanliness, with daily garbage collection provided by the local gram panchayat's waste disposal van. In alignment with our commitment to environmental sustainability, we are also a plastic-free campus. The use of plastic is strictly prohibited within the institution, and we actively encourage and promote alternatives like jute, cloth, and paper bags among our students and staff. Furthermore, an e-waste corner is dedicated to the collection of electronic waste, which is responsibly disposed of and sold to local vendors for recycling. In addition, paper waste is regularly sold for recycling, contributing to the broader effort of waste

reduction. To support sustainability in daily transportation, the majority of our students and staff utilize state transport buses or bicycles for their commute, further reducing the carbon footprint of our campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution is deeply committed to fostering an inclusive environment that celebrates diversity and ensures equal opportunities for all students and faculty, who come from various social, cultural, economic, and linguistic backgrounds. We actively promote gender equality by encouraging both boys and girls to participate equally in sports and extracurricular activities. Additionally, we organize programs such as gender equity workshops, awareness campaigns for female students, law and voter awareness sessions, and health check-up camps to empower and support our community. We also engage students in activities like boarding camps, educational excursions to cultural and spiritual sites, and visits to old age homes and orphanages, all aimed at promoting social responsibility and inclusivity. These initiatives are key to ensuring that all students feel valued, respected, and empowered to achieve their potential.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is committed to educating its students, faculty, staff, and other stakeholders about their constitutional obligations, values, rights, duties, and responsibilities as citizens of the nation. The college ensures representation for all stakeholders through a participatory and decentralized management approach. The NSS unit actively engages in government-led campaigns and civil programs, carrying out initiatives as directed. Republic Day and Independence Day are celebrated with enthusiasm and patriotic fervour. The institution also organizes a Voter's Day program in collaboration with local Panchayat officials, while Human Rights Day is observed by the NSS unit. Additionally, the Political Science Department celebrates Constitution Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The IQAC meticulously plans the celebration of key national and international observances while preparing the academic calendar for the academic year. Independence Day and Republic Day are celebrated with great patriotic fervour. The college also honours the birth and death anniversaries of prominent figures such as Mahatma Gandhi, Chhatrapati Shivaji Maharaj, Swami Vivekananda, Dr. Babasaheb Ambedkar, Rashtrasant Tukadoji Maharaj, D. Laxmi Narayan. We also organize many social or cultural events in memory of the founder president Dr. Vinodkumaraji Jaiswal. In addition to these, the institution organizes events to commemorate International Yoga Day, Women's Day, NSS Day, Human Rights Day, Kranti Din Samaroh, Rashtriya Ekata Din, and Shiv Swarajy Din, among others. On National

Sports Day, which marks the birth anniversary of hockey legend Major Dhyan Chand, the college hosts sports competitions to encourage physical fitness and sportsmanship.

The Department of Library Science celebrates 'Vachan Prerana Din' in honor of Dr. A.P.J. Abdul Kalam's birth anniversary. The department also organizes book exhibitions, essay writing competitions, quiz competitions, and book reading sessions to mark National Librarian Day, commemorating the birth anniversary of S.R. Ranganathan.

Furthermore, the institution organizes a Women's Safety Law Awareness Workshop and felicitates successful women on International Women's Day to raise awareness and celebrate the achievements of women.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices: 1

Title of the Practice

- Felicitation of the successful Alumnus

Best Practices: 2

Title of the Practice:

- Ek Hath Madaticha: Generous Support to an Old Age Home

Details of these two Best Practices implemented by the institution

during the year are given in the link below:

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution has a unique distinctiveness in accordance with the vision of the institution in the domain of academic potential and excellence consistently for a number of years. Our institution stands out very differently from other big institutions of the affiliated university in this regard. This specific distinctiveness of the institution becomes popularly known in the academic domain of higher education in the region. Our institution pursues this specific distinctiveness by streamlining the intellectual energy with its limited resources. Our efforts to maintain academic excellence consistently in the university examinations is the result of the collective wisdom of the teachers and learners.

Our vision is to develop the college into a centre of excellence in education and also to extend the benefits of quality education to the tribal, rural and underprivileged sections of society. Our mission is to develop the all round personality of students and make them better human beings and responsible citizens of India. Our institution is successfully integrating the teaching-learning process in a very conducive learning environment. Therefore, ...

Remaning part is given in the link below:-

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In alignment with the academic calendar of the university, the college prepares its own academic schedule, which is subsequently reviewed by the Academic Council to evaluate its strengths and weaknesses. Each department head organizes departmental meetings to distribute curriculum-related tasks, ensuring the allocation of time and workload in accordance with the prescribed guidelines. The individual faculty members plan the delivery of the curriculum in detail through an academic diary. Additionally, strategies for co-curricular and extra-curricular activities are designed to complement the curriculum and are submitted to the Principal for approval.

During the initial lectures, students are thoroughly briefed about the syllabus, examination structure, teaching methods, and co-curricular and extra-curricular opportunities available to them. Faculty members adopt student-centric teaching approaches to make the curriculum more engaging and effective. To enhance the learning experience, the institution organizes various academic events such as seminars, workshops, and guest lectures. A mix of traditional teaching methods, like the chalkboard, and modern ICT tools are used to maintain variety and avoid monotony in classroom instruction.

Student performance is regularly assessed at two levels: internally through unit tests and pre-semester examinations conducted by the college, and externally through semester-end examinations organized by the university. The results from the university examinations are analysed in academic council meetings, where strategies are formulated to improve student performance in future assessments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The period of curriculum delivery and periodical assessment mentioned in the calendar of the affiliating university helps to access the overall performance of the student on both levels internal and external. B.A. programme is spread over three years with three odd and three even semesters. For the UG programme, 20% of the marks are awarded based on an internal assessment, and 80% of the marks are awarded based on an external assessment by the university. The department head is responsible for preparing the departmental academic calendar and teaching schedule, ensuring the effective implementation of the teaching plan. Term-end assessments are carried out through written exams, internal assignments, and viva voce, all organized by the respective departments. The affiliating University provides specific guidelines for conducting these examinations, which are followed for the Continuous Internal Evaluation (CIE).

The Continuous Internal Evaluation process is comprehensive, ensuring that question papers are set in accordance with the syllabus and examinations are conducted following the university's prescribed norms. It is also transparent, as students are given the opportunity to discuss their answer sheets, results are displayed on the notice board, and the outcomes are reviewed with both students and parents during parent-teacher meetings.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

80

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

`80`

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cultivating human values among students has always been a primary goal of the institute. The college begins each day with a collective prayer by Rashtrasant Tukadoji Maharaj, which promotes the ideals of universal brotherhood. National and international observance days are celebrated enthusiastically on their designated dates, fostering human and cultural values. A special programme is organized on August 9th to commemorate 'Kranti Din' and the College Foundation Day, implanting a sense of patriotism and social responsibility. On January 1st, the institution hosts the annual Late Dr. Vinodkumar Jaiswal Commemoration Day, where various events highlight the college's commitment to social causes.

The college has a dedicated Cultural Program Committee that arranges significant events such as Guru Poornima, Teachers' Day, Swami Vivekananda Jayanti, Dr Babasaheb Ambedkar Mahaparinirvan Din, Gandhi Jayanti, Savitribai Phule Birth Anniversary, D. Lakshminarayan Commemoration Day, International Sports Day, Human Rights Day, and AIDS Awareness Day, among others. The Women's Redressal Cell actively celebrates International Women's Day by inviting women speakers to discuss gender inequality and related societal issues. The cell also organizes health-focused talks for women, while the college honours the achievements of women in the community. Through these initiatives, the college aims to cultivate a strong sense of responsibility and social awareness among its students.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

60

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/userfiles/files/1_%20Feedbac%20Report%2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

880

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

313

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college, situated in a predominantly rural area, primarily serves first-generation students from rural backgrounds. Faculty members begin by assessing the learning levels of newly admitted students through initial interactions and counselling sessions, fostering a strong rapport with them. Based on this assessment, students are categorized as slow or advanced learners. Various activities like remedial coaching, bridge courses, field visits, guest lectures, and group discussions are organized to support slow learners, while advanced learners are encouraged to engage in additional reading and skill development. ICT tools are used to aid comprehension, and the library provides extra resources for advanced learners.

The college celebrates academic excellence by felicitating semester toppers and university rank holders during the annual gathering. Students are motivated to participate in research, field projects, and contribute to the college magazine. Additionally, they receive guidance for entrance and competitive exams through guest lectures and faculty support.

For slow learners, teachers offer extra coaching, individual guidance, and coordinate with parents to address performance issues. Remedial classes are conducted to help them improve, and their progress is closely monitored. Teachers encourage all students to actively participate in activities and provide career guidance, ensuring both slow and advanced learners receive the necessary support for their academic and professional growth.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
313	**9**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Faculties strives hard to make teaching and learning activities become more interactive and interesting and to enrich the teaching-learning process, the faculty members adopt multiple methods: lecture method, interactive sessions, project and fieldwork, seminars and workshops, computer-assisted methods, etc. Most of the time, faculties use the traditional chalkboard methods, especially in subjects like economics and linguistic grammar, where they teach practical examples. All the faculty members use PowerPoint presentations and ICT-based tools. YouTube lectures can be accessed in the classroom to deliver the matter convincingly. Working in a group brings vast insight to students; they share their ideas on numerous topics with one another. Therefore, our institute engages some selected students in project work. It stimulates student's interest in the subject and provides them with an opportunity for freedom of thought and free exchange of different views. The students are motivated to participate in group discussions, role-play, quizzes, news analysis, educational games, Q&A sessions on current affairs, etc. To provide practical insights into social issues, the college organizes visits to old-aged homes, orphanages, small-scale industries, and historical sites, allowing students to connect theoretical knowledge with real-world experiences. The institution integrates modern teaching methods with the necessary resources to support faculty and students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college's Knowledge Resource Centre provides students with access to a wide range of information and is fully equipped with computers and high-speed Wi-Fi connectivity. Faculty members effectively incorporate IT-enabled teaching tools such as PowerPoint presentations, video clips, audio systems, and online resources, enriching the learning experience and providing students with up-to-date, comprehensive knowledge. Classrooms are equipped with interactive LCD panels, LCD projectors, screens, and green boards, which faculty use to create dynamic and engaging learning environments.

For online learning, the institution utilizes platforms such as Zoom, Google Meet, Microsoft Teams, and Google Classroom, ensuring seamless and interactive virtual classes. Both students and faculty have access to a variety of digital resources through the Digital Library, including N-LIST and NDLI. The library also offers online search engines, websites, and tools to help in preparing effective presentations. Students benefit from the Online Public Access Catalogue (OPAC), which includes a virtual library, bibliography, e-journals, e-books, and databases, further supporting their academic and research needs. This comprehensive integration of digital tools enhances the overall educational experience, making learning more interactive, accessible, and efficient.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File]()
Circulars pertaining to assigning mentors to mentees	[View File]()
mentor/mentee ratio	[View File]()

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]()
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File]()

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File]()

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

148

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment process at the college is transparent and adheres strictly to the guidelines and schedule set by Rashtrasant Tukadoji Maharaj Nagpur University. Detailed instructions and timelines for internal assessments are communicated to students through WhatsApp groups, noticeboards, and the college website, which prominently displays the academic calendar. The college academic calendar is meticulously designed to align with these directives.

During the orientation and induction programs, students are thoroughly informed about the internal assessment structure. Assessments are carried out by the university's guidelines and involve handwritten assignments and oral exams. The college Examination Committee ensures that pre-university exams are conducted following the same format and standards as those set by the university.

Term-end examinations are conducted as per the university's schedule, with results compiled and uploaded within the stipulated timeframe on the university website. All assessment-related activities are managed formally and confidentially, ensuring integrity and fairness. The institute maintains a strict policy of zero tolerance towards biased evaluation and ensures impartial and transparent assessment practices.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has established a dedicated Examination Committee with a well-organized mechanism to address any examination-related issues. At the college level, concerns are first handled by the respective subject teachers or Heads of Departments (HoDs). If the matter is more complex, the Examination Committee, along with the Principal, takes swift action to resolve the issue in a fair and timely manner.

At the university level, in case of any discrepancies, the Head Clerk, by university rules and guidelines, is responsible for addressing the concern. Additionally, examinees have the right to request a photocopy of their answer book from the university. This process is strictly time-bound to ensure prompt resolution. Once the student receives the photocopy, they have the option to challenge the evaluation and request a revaluation of their answer script.

The college ensures complete transparency in all examination-related processes and works diligently to address any issues as quickly as possible. This commitment helps prevent any academic setbacks for the students, ensuring their academic progress is not hindered.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college website serves as a primary platform for disseminating all relevant information pertaining to college administration and academic activities. It is meticulously updated to ensure that course outcomes (COs) and programme

outcomes (POs) are prominently displayed for easy access. Furthermore, the academic calendar is structured to include departmental meetings, during which these POs and COs are communicated to faculty members, ensuring that all are well-informed. In addition to the website, key programs such as the orientation and induction sessions for new students are strategically utilized as mediums to effectively communicate the POs and COs, thus ensuring that the incoming group is thoroughly acquainted with the academic expectations and outcomes from the outset.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college employs a comprehensive evaluation system to assess student learning, with Direct Evaluation accounting for 80% and Indirect Evaluation for 20%. Direct evaluations include Continuous Internal Evaluations (CIE) such as class tests, assignments, seminars, mini projects, and preliminary exams, which provide clear evidence of students' knowledge and skills. Indirect evaluations, comprising 20%, are based on a course exit survey completed by students after finishing the course.

The End-Semester Examination (ESE), conducted by the University, contributes 40% to the overall assessment. The direct attainment of Course Outcomes (COs) is integrated into Programme Outcomes (POs), based on previous results. Additionally, feedback collected through the Program Exit Survey (from final-year students) and feedback on extra-curricular activities (from students across all semesters) serve as tools for indirect assessment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

40

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://vidyasagarartscollege.org/cote_dor_import/admin/ckfinder/userfiles/files/SSS%2023-24%20VIDYASAGAR%20KALA%20MAHAVIDYALAYA%2C%20Khairi%20(Bijewada)%2C%20Ramtek.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Throughout the year, the institution has conducted a range of collaborative extension and outreach activities aimed at raising student awareness about social issues and promoting their overall development. These activities are coordinated through various college departments such as NSS, the Savitribai Phule Women's Studies Centre, teaching departments, the Internal Compliance Committee, and the library. Many of these programs are organized in collaboration with local administrative bodies, Gram Panchayats, and social and educational institutes.

Key initiatives include the Har Ghar Tiranga Rally, where National Flags were distributed to students and residents of Khairi-Bijewada village. Additionally, the NSS organized several programs such as cleanliness drives under the 'Swachhata Hi Sewa Mohim,' awareness rallies against tobacco and alcohol, a tree plantation drive, and National Unity Day celebrations. Other significant events included observing August Kranti Diwas and conducting NSS residential camps.

To further sensitize students to social issues, programs like Sanvidhan Diwas, a book exhibition on National Reading Day, and the celebration of national and international days were organized. Commemorative functions honouring great personalities were also conducted.These initiatives were held in collaboration with local Grampanchayat bodies and other institutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

278

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is well-equipped with ample facilities to support teaching and learning. It consists of three ICT-enabled classrooms featuring interactive panels and one classroom for general use. Moreover, the institution provides a staff room, a common room for boys, and a common room for girls, a physical education department room, an NSS unit room, and sufficient infrastructure for administrative functions. Each classroom is equipped with interactive panel to enhance teaching and learning. The college also has fifteen computers, five printers, and a photocopy machine to facilitate both educational and administrative activities.

The institution has installed a 50MBPS speed modem and offers an open Wi-Fi-enabled campus. There are also adequate facilities for departments such as Sports and Games, NSS, and the YCMOU Centre. The college library is automated through LIBTECH Software, and the E-Resource facility has been updated with a subscription to the Inflibnet N-LIST Database. The IQAC has recommended that the College Development Committee (CDC) consider expanding the infrastructure and constructing an independent Multipurpose Hall.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is equipped with sufficient facilities for cultural activities, sports, games, and yoga. The B.A. (I) classroom is used as a multipurpose hall to organize various cultural events. The IQAC has suggested that the College Development Committee consider expanding the infrastructure to include a new dedicated multipurpose hall. The college campus, which spans over 3 acres, features designated areas for sports such as handball, volleyball, and kabaddi. For athletics, the institution provides facilities for field events like shot put, long jump, discus throw, and javelin throw. Additionally, there is a designated space for organizing large-scale events. The college also offers facilities for indoor games such as chess, carom, and yoga practice.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated and operates with LIBTECH Library Software, an integrated server-client-based system designed to streamline various library functions. This software supports essential operations such as accessioning, cataloguing, circulation, serial control, and Online Public Access Catalogue (OPAC), making library management more efficient. Research scholars and students can also make use of the Shodhganga platform for their academic research. Additionally, the library holds an N-LIST membership, which provides free access to a wide range of national and international journals and books across diverse subjects. The institution ensures the continuous renewal of its N-LIST membership to maintain this valuable resource.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.49

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-equipped Knowledge Resource Centre, featuring ten computers and a printer, all connected to a LAN network. The administrative office is fully outfitted with the necessary devices to support efficient operations. Since 2018, the entire campus has been Wi-Fi enabled, with continuous upgrades to ensure high-speed connectivity. The current Wi-Fi speed has been enhanced to 50MBPS. Within the library, a dedicated Knowledge Resource Centre has been established, providing ten computers with Wi-Fi access, exclusively available for student use.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.14

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established clear procedures for maintaining and utilizing its physical, academic, and technological infrastructure, including the library, IT resources, sports facilities, computers, and classrooms. The College Development Committee (CDC) is responsible for the maintenance of existing buildings, campus improvements, and construction-related activities. Local agencies are engaged in the maintenance of physical infrastructure, with outsourced technicians handling electrical repairs, plumbing issues, and the maintenance of water purifiers (RO).

The Director of the Department of Physical Education conducts an annual stock verification of sports equipment and facilities. Peons assist the Director in managing and maintaining sports goods and related facilities. For IT infrastructure and ICT tools, the institution employs local IT experts to ensure proper

maintenance. A full-time library attendant is assigned to manage library resources and ensure the proper functioning of the library. The library management system (LMS) is powered by the Library Technology Software (LIBTECH), which handles the library's operational needs.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

236

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File]()

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	[View File]()
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File]()

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution guarantees active student involvement and representation in a range of administrative, co-curricular, and extracurricular activities. Students are included in various committees and governing bodies within the college. Each year, the institution forms a student council, which acts as a association between the student body and the college management. The council works closely with students to encourage their participation in institutional activities. Students also have a presence on the study boards of different academic departments. The college strives to ensure wider student representation across various committees. Faculty coordinators of these committees nominate students to contribute to the successful completion of tasks. Students are included in committees such as the IQAC, College Development Committee (CDC), College Internal Complaints Committee (ICC), National Service Scheme (NSS), Sports and Games, Cultural Activities Committee, and Nature Club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has had an active Alumni Association since its establishment in 2011. A senior faculty member is designated as the coordinator of the association. Two meetings are held annually to plan and review the association's activities. The association has successfully raised a fund that supports various events and initiatives within the institution. An Alumni Meet is organized each year, providing a platform for discussing the college's progress and the valuable role of alumni in its growth.

The Alumni Association also plays a vital role in organizing the National Service Scheme's residential camps and in supporting various initiatives conducted by the Internal Quality Assurance Cell (IQAC). Additionally, the association has introduced the 'Alumni Association Scholarship,' which provides financial assistance in the form of tuition fee waivers to top-performing students of B.A. Part I and B.A. Part II, helping them continue their education in the subsequent terms of their degree program. To recognize academic excellence, the Alumni Association awards cash prizes and mementos to students who achieve the highest marks in the university examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution has wished-for the students to cater to the social, regional needs of the nation. It has been our aims to develop the capacity of the students to make them independent and responsible individuals. We also work on the realization of national and global concerns of our students. We endow the unrestrained spirit of innovation, exploration, and creativity. Our institution has been devoted exclusively to education for educationally deprived learners without any discrimination of caste, creed, language, or sex. All the stakeholders strive to make the institutional goal attainable. They play a vital role in smooth governance, and their representation is influential in IQAC, the College Development Committee, and all the other committees. The faculties are assigned responsibilities in various committees that bring positive output to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All departments and committees operate under the guidance of the

Principal, ensuring cohesive functioning across the institution. The academic planning and administrative policies are designed through extensive discussions involving relevant staff members, fostering a collaborative approach.

In implementing activities on campus, the institution distributes responsibilities among faculty members, staff, and student representatives, ensuring a decentralized approach to both authority and accountability. During the initial meeting of the Academic Staff Council, various committees are formed to plan and execute the activities listed in the academic calendar. This collaborative structure supports participative management, promoting shared decision-making and accountability across all levels of the institution.

To ensure smooth functioning and to foster a sense of ownership, the institute operates through a decentralized management model, which includes representation from students and non-teaching staff in the governance process. This inclusive approach enhances transparency, engagement, and overall effectiveness. The institution's emphasis on decentralized and participative governance cultivates a positive, harmonious, and collaborative environment. Key committees such as the Placement Cell, NSS Committee, Women's Development Cell, Anti-Ragging Committee, Admission and Counselling Committee, Public Grievance Redressal Cell, Academic Staff Council, Sports and Games Committee, and Campus Development Committee, have been actively contributing to the success of the academic session, reinforcing the institute's commitment to inclusive growth and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic planning for both academic and administrative functions is initiated by the Head of the Institution, who collaborates with the Management Committee and relevant faculty members to devise effective strategies. Through formal and informal meetings, various ideas and initiatives are discussed, including the introduction of new courses, recruitment of CHB

staff, and the addition of necessary infrastructural facilities. These plans are prioritized based on the urgency and importance of the needs identified.

Once the Principal consults with the Management Committee members and gathers input, the proposed ideas and suggestions are presented to the Management for approval. Upon receiving approval, the detailed execution plans, including necessary on-site adjustments, are discussed and incorporated into future activities.

As part of these ongoing efforts, the institution has introduced postgraduate courses in Marathi and Sociology. Additionally, there has been a continuous effort to improve the campus's greenery, with active participation from all stakeholders. Many students at the institution come from economically disadvantaged backgrounds in rural and tribal areas, where access to computer and printing facilities is limited. To support these students, the library has been revamped, and pest control measures have been implemented to preserve the collection and prevent damage from insects or pests.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute is efficiently organized and operates with active participation from all stakeholders to achieve its vision. The administrative structure is led by the Management body, with the College Development Committee (CDC) serving as the policy-making body. The CDC, established according to Maharashtra Government regulations, formulates educational, organizational, and infrastructural plans and oversees the institution's overall development. It reviews reports from the IQAC and makes appropriate recommendations, with committees submitting their reports to the IQAC. The Principal, as the secretary of the CDC, maintains strong communication with the management, community, and staff members.

Affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, the college adheres to the University's and Government of Maharashtra's service rules for appointments. The college has a Staff Council, comprising both teaching and non-teaching members, which supports the Principal in day-to-day operations. Faculty members are encouraged to enhance their academic and non-academic contributions, act as resource persons, engage in professional development programs (FDPs), and organize national and international seminars and conferences. The institution also prioritizes faculty welfare and provides necessary support.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college prioritizes the welfare of its permanent teaching and non-teaching staff by providing GPF/NPS accounts, 7th Pay Commission benefits, and comprehensive medical coverage. In times of crisis, staff members offer strong mutual support. Employees are granted medical leave, and teachers receive Duty Leave for

professional development activities such as seminars, workshops, and FDPs. Faculty members earning doctoral degrees are recognized, and Earned Leave is provided as per regulations.

The college has effective grievance redressal mechanisms through the Internal Compliance Committee (ICC) and Grievance Redressal Cell. The SC/ST Cell supports the rights and welfare of staff from these communities. Timely placements and promotions are ensured for both teaching and non-teaching staff, reinforcing the institution's commitment to staff welfare and recognition.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute evaluates the performance of all employees based on established norms, providing impartial feedback that encourages self-improvement. Faculty performance is assessed annually through the Self-Assessment component of the Performance-Based

Appraisal System (PBAS). Promotions are determined by the PBAS proforma as part of the UGC Career Advancement Scheme, with the faculty member's API score playing a crucial role in determining eligibility for promotion to the next stage.

In addition to academic responsibilities, faculty members are assigned extra duties related to various institutional activities. Their contributions in these areas are appropriately weighted and factored into their overall performance appraisal. As the promotion cycle approaches, faculty members complete the PBAS proforma, which is then reviewed and verified by the IQAC and Principal. The screening-cum-selection committee evaluates the scores and makes promotion recommendations accordingly.

Non-teaching staff members undergo a similar evaluation process, with annual confidential reports and performance appraisals conducted to assess their contributions and progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits at the end of each financial year. The funds provided by the state government are supervised by officials from the Regional Joint Directorate and Directorate of College Education. The budget for departmental activities, excluding salaries, is prepared at the start of the financial year. The Principal consolidates the budgets submitted by various departments and presents them to the College Development Committee (CDC) for approval. The CDC then formulates the overall budget, accounting for anticipated expenses such as furniture, equipment, books, software, maintenance of existing machinery, and other miscellaneous costs.

At the end of the financial year, administrative staff compile and maintain detailed records of all expenditures and transactions, which are then submitted to the auditor for review. The auditors assess the appropriateness of accounting policies

and the validity of the management's accounting estimates. The audited financial statements are made publicly available on the institute's website.

An Academic Audit is carried out each year, and the online report is submitted to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. Internal audits are also performed at the college level to verify transactions and ensure the accuracy and updating of all bank accounts and financial statements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has limited avenues for generating funds, with the primary source of income being the fees collected from students, in accordance with university and government regulations, across both grant-in-aid and non-grant sections. The college also receives a salary grant from the State Government, which covers the salaries of full-time permanent teachers, non-teaching staff, and part-time teachers working in grant-funded positions. Affiliated with RTM Nagpur University and recognized under UGC Sections 2F and 12B, the institution has not received any grants from external agencies, aside from the salary grants.

Occasionally, the college receives small contributions from individuals and local political leaders, while the management provides need-based loans to support the institution's financial requirements. The alumni sponsor scholarships for deserving students.

The college's Purchase Committee ensures that all procurement activities are conducted in accordance with regulations and guidelines. The College Development Committee periodically reviews the mobilization and utilization of funds during their meetings. Both internal audits by a Chartered Accountant and external audits conducted by government authorities ensure transparency and proper management of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college, through its Internal Quality Assurance Cell (IQAC), conducts regular academic audits of departments and committees to enhance and strengthen the quality of education. At the start of each academic session, the Academic Audit Committee collects detailed academic plans from all faculty members. The academic calendar, meticulously prepared by IQAC, serves as a key document that organizes and schedules curricular, co-curricular, and extracurricular activities effectively. It outlines the planned dates and duration for extension activities, community engagement, innovative projects, best practices, assignments, ICT-based activities, student competitions, cultural programs, and the observance of significant anniversaries of historical figures.

The committee's report is submitted to the IQAC and subsequently presented to the College Development Committee for review, guidance, and approval. The IQAC is also responsible for preparing the Annual Quality Assurance Report (AQAR) and Self-Study Reports for NAAC accreditation. Additionally, it works diligently on various initiatives such as the Performance-Based Appraisal System (PBAS) for the Career Advancement Scheme (CAS),

stakeholder feedback, action taken reports.

Beyond academic activities, IQAC plays a crucial role in supervising and facilitating academic, non-academic, curricular, co-curricular, extracurricular, and community outreach activities within the institution, ensuring a holistic and integrated approach to education and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continually reassesses and refines teaching methodologies to adapt to evolving needs. Teaching and learning are central to student development, and the IQAC monitors faculty performance through the Performance-Based Appraisal System (PBAS) and Academic Performance Indicators (API). As per requirements and the change in curriculum, the faculties adopt new strategies. To achieve desired outcomes, a structured approach is followed, which includes preparing academic and action plans, outlining teaching strategies, monitoring student attendance, adopting innovative teaching tools, and implementing a transparent and effective assessment system. Faculty performance is evaluated through regular appraisals, with feedback provided to foster improvement.

Furthermore, the IQAC organizes various webinars, seminars, guest lectures, and class discussions aimed at student orientation, faculty development, and promoting overall student well-being. These initiatives facilitate continuous knowledge enhancement and contribute to the ongoing refinement of the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has constituted Internal Compliance Cell (ICC) as per the instructions of Government of Maharashtra. All issues related with the female students are cautiously dealt by this committee. The college has installed a Complaint Box in which students can drop their complaints secretary. It is not mandatory to disclose their identity while putting complaints in the box. A separate complaint box is installed by the local police department specially for female students. These complaint boxes are opened at the end of every month in presence of concerned authorities to look for the complaints if any. The institution has installed CCTV cameras in the campus to maintain safety and security of students and to record any antisocial activities in the institution. The institution gives equal opportunity to all the students regardless of their gender, caste, creed, religion or social and economic status. Gender equity is kept in all the activities conducted in the institution. Students are given equal opportunities curricular, co-curricular, extracurricular, and

extension activities conducted in the college. Majority of the students admitted in the college are female students. The college has zero tolerance policy against any actions related to safety or harassment of female students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution, being an arts faculty college, does not face challenges associated with bio-medical waste, hazardous chemicals, or radioactive waste. However, we are deeply committed to maintaining a clean and sustainable environment across the campus. To achieve this, we have strategically placed dustbins in every classroom, passage, office, and department. These bins are carefully segregated into categories for dry and wet waste to ensure proper waste management. The college takes proactive measures to ensure cleanliness, with daily garbage collection provided by the local gram panchayat's waste disposal van. In alignment with our commitment to environmental sustainability, we are also a plastic-free campus. The use of plastic is strictly prohibited within the institution, and we actively encourage and

promote alternatives like jute, cloth, and paper bags among our students and staff. Furthermore, an e-waste corner is dedicated to the collection of electronic waste, which is responsibly disposed of and sold to local vendors for recycling. In addition, paper waste is regularly sold for recycling, contributing to the broader effort of waste reduction. To support sustainability in daily transportation, the majority of our students and staff utilize state transport buses or bicycles for their commute, further reducing the carbon footprint of our campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution is deeply committed to fostering an inclusive environment that celebrates diversity and ensures equal opportunities for all students and faculty, who come from various social, cultural, economic, and linguistic backgrounds. We actively promote gender equality by encouraging both boys and girls to participate equally in sports and extracurricular activities. Additionally, we organize programs such as gender equity workshops, awareness campaigns for female students, law and voter awareness sessions, and health check-up camps to empower and support our community. We also engage students in activities like boarding camps, educational excursions to cultural and spiritual sites, and visits to old age homes and orphanages, all aimed at promoting social responsibility and inclusivity. These initiatives are key to ensuring that all students feel valued, respected, and empowered to achieve their potential.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is committed to educating its students, faculty,

staff, and other stakeholders about their constitutional obligations, values, rights, duties, and responsibilities as citizens of the nation. The college ensures representation for all stakeholders through a participatory and decentralized management approach. The NSS unit actively engages in government-led campaigns and civil programs, carrying out initiatives as directed. Republic Day and Independence Day are celebrated with enthusiasm and patriotic fervour. The institution also organizes a Voter's Day program in collaboration with local Panchayat officials, while Human Rights Day is observed by the NSS unit. Additionally, the Political Science Department celebrates Constitution Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The IQAC meticulously plans the celebration of key national and international observances while preparing the academic calendar for the academic year. Independence Day and Republic Day are celebrated with great patriotic fervour. The college also honours the birth and death anniversaries of prominent figures such as Mahatma Gandhi, Chhatrapati Shivaji Maharaj, Swami Vivekananda, Dr. Babasaheb Ambedkar, Rashtrasant Tukadoji Maharaj, D. Laxmi Narayan. We also organize many social or cultural events in memory of the founder president Dr. Vinodkumaraji Jaiswal. In addition to these, the institution organizes events to commemorate International Yoga Day, Women's Day, NSS Day, Human Rights Day, Kranti Din Samaroh, Rashtriya Ekata Din, and Shiv Swarajy Din, among others. On National Sports Day, which marks the birth anniversary of hockey legend Major Dhyan Chand, the college hosts sports competitions to encourage physical fitness and sportsmanship.

The Department of Library Science celebrates 'Vachan Prerana Din' in honor of Dr. A.P.J. Abdul Kalam's birth anniversary. The department also organizes book exhibitions, essay writing competitions, quiz competitions, and book reading sessions to mark National Librarian Day, commemorating the birth anniversary of S.R. Ranganathan.

Furthermore, the institution organizes a Women's Safety Law Awareness Workshop and felicitates successful women on International Women's Day to raise awareness and celebrate the achievements of women.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices: 1

Title of the Practice

- ○ **Felicitation of the successful Alumnus**

Best Practices: 2

Title of the Practice:

- ○ **Ek Hath Madaticha: Generous Support to an Old Age Home**

Details of these two Best Practices implemented by the institution during the year are given in the link below:

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution has a unique distinctiveness in accordance with the vision of the institution in the domain of academic potential and excellence consistently for a number of years. Our institution stands out very differently from other big institutions of the affiliated university in this regard. This specific distinctiveness of the institution becomes popularly known in the academic domain of higher education in the region. Our institution pursues this specific distinctiveness by streamlining the intellectual energy with its limited resources. Our efforts to maintain academic excellence consistently in the university examinations is the result of the collective wisdom of the teachers and learners.

Our vision is to develop the college into a centre of excellence in education and also to extend the benefits of quality education to the tribal, rural and underprivileged sections of society. Our

mission is to develop the all round personality of students and make them better human beings and responsible citizens of India. Our institution is successfully integrating the teaching-learning process in a very conducive learning environment. Therefore, ...

Remaning part is given in the link below:-

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To prepare academic calendar and form various committees and statutory Cells for the academic session 2024-25.
2. To keep proposal for expansion of educational courses and starting new certificate courses in the institution.
3. To organize orientation programmes for students and teachers based on the New education Policy.
4. To consider proposal for providing sanitary napkins to female students from ICC (internal Compliance Committee) of the college.
5. To organize valedictory programme to mark the end of the celebrations of the silver jubilee year of the institution.
6. To consider installing new water filters in the institution.
7. To consider painting of the college building to the CDC.
8. To organize seminars, guest lectures, literary summits and workshops for students.
9. To consider proposal for installing upgraded CCTV unit in the institution.
10. To consider developing lawn and decorating front part of the college building.
11. To organize programmes with the local junior colleges in the vicinity in order to orient students regarding new education policy.
12. To consider proposal for creating irrigation facilities on the playground of the college.
13. To establish MoUs with older organizations and institution for running short term employability courses.
14. To consider proposal for grants for constructing new toilets in the institution.